We Make a Great Library Even Greater
FAIRFIELD PUBLIC LIBRARY
fairfieldpubliclibrary.org
Volunteer Application

If you are a Teen Applicant (grades 6-12), please do NOT complete this application. Instead, please visit the library website, click on the Teens tab, then Teen Volunteers for information. After reading about the programs, if you are interested in pursuing volunteer opportunities, please contact the Teen Librarian directly at jlaseman@fplct.org.

PERSONAL INFORMATION  (please print)

Name: ______________________________________________ Birth Date: __________________________

Address: _____________________________________________________________________________

City: __________________________ State: __________________ Zip Code: __________________________

Telephone: Day __________________________ Cell __________________________

Email: ______________________________________________________________________________

In case of emergency, notify: __________________________________________________________________________

Telephone: __________________________ Relationship: __________________________

Why do you want to volunteer? ____________________________________________________________
____________________________________________________________________________________

Please indicate below the most convenient days for you to volunteer, and specify morning, afternoon or evening. Most positions require a minimum two-hour commitment.

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I WOULD BE INTERESTED IN ASSISTING WITH (check volunteer assignments below):

- ☐ Ambassador
- ☐ Book Sale: ☐ Ongoing ☐ Special
- ☐ Computer Lab Assistance
- ☐ Hospitality – Soundwaves, or other events
- ☐ Friends Marketing & Publicity
- ☐ Fundraising/Membership/Advocacy
- ☐ Adopt a Shelf
- ☐ Homebound/Day Care delivery of Library materials
- ☐ Distribution of Library flyers, brochures and catalogs
- ☐ Art Committee (installation and break down of exhibits, event hospitality and publicity, etc.
- ☐ Sewing Assistant

*Please complete the other side
PLEASE INDICATE IN WHICH LIBRARY YOU WOULD PREFER TO WORK:

○ Main Library ○ Fairfield Woods Branch Library ○ No Preference

SKILLS
Do you know how to use a computer? ○ Yes ○ No
Do you know how to use a sewing machine? ○ Yes ○ No
Are you familiar with PC computers: ○ Microsoft Word ○ Microsoft Excel ○ PowerPoint ○ Database Management ○ Other PC software:____________________
Are you familiar with Apple computers ○ Pages ○ Numbers ○ Keynote ○ Database Management ○ Other Apple software:____________________
Do you know how to use search engines on the internet? ○ Yes ○ No
What language(s) other than English do you speak/write fluently? ________________________________
What special interests and/or skills do you have that may help us to match you with the best volunteer assignment? ______________________________________
________________________________________________________________________________________

Please list any previous volunteer experience (organization, dates of service, positions held, etc.):
________________________________________________________________________________________
________________________________________________________________________________________

Applicant Signature ___________________________ Date __________________

Please submit completed form to the Main Library or Fairfield Woods Branch Circulation Desk

Or mail it to:

Volunteer Coordinator
Fairfield Public Library
1080 Old Post Road
Fairfield, CT 06824

***Thank you for your interest in volunteering at the Fairfield Public Library***